

DEKALB COUNTY JUVENILE COURT APPOINTMENT PROCEDURES

1. Completion of an approved CLE.

CLE class lists are available online at: <http://www.iclega.org/schedule.html> or <http://www.parentattorney.org/>. Please visit this website for class schedules, locations and credits for this class and for other juvenile court-related courses. You may also contact Trish McCann (Georgia Public Defender Standards Committee at TMcCann@gpdsc.org or 404-739-5143.

2. Court observation with Judge Crawford for each stage of the Deprivation proceeding and with any judge for the Termination of Parental Rights (“TPR”).

The DeKalb County COURT APPOINTED ATTORNEY COURT OBSERVATION FORM is attached. The form specifically identifies the types of cases you will observe. You will complete the case name and number, the parent attorney’s name, the child advocate’s name and the SAAG’s (Special Assistant Attorney General) name. The form also requires Judge Crawford’s initial at the completion of each observation. Complete the attorney information section and the CLE course section of the form and fax to: Melanie D. Fenwick Thompson at 770-978-2719. You can submit your observation form prior to the completion of the TPR observation; however, you will need to complete this observation and prior to being appointed to the list.

3. Upon review and verification of your course, your application will be approved and re-faxed to you for submission to Ms. Joyce Steele. Your name will then be added to the Court Appointed Attorney list.

Upon Ms. Steele’s receipt of your approved application she will provide you with a manual and a packet for your reference while practicing.

4. You may contact Mr. Hurl Taylor at taylorhu@gpc.edu or 404-244-9575 to be paired with a mentor after receipt of your manual.